



Student Enrolment Form

Please complete this form and fax back to the S & I Education Centre at 6319 4880.

Company Name: _____

Requestor Name: _____

Contact No.: _____ Fax: _____

Bill To: _____

ICMS No: _____

Billing Address: _____

Authorised Name & Designation: _____

Email: _____ Signature: _____ Date: _____

Course Code	Course Title	Mr / Ms	Student Name(s)	Designation	Start Date	Course Fee S\$
Course fees include comprehensive course materials					Total	

Course Confirmation Slip

To be completed by S & I Systems Pte Ltd

Date of Confirmation: _____ Payment Received: Yes / No _____

Course Commencement Date: _____ Cheque No.: _____

Invoice Amount: _____ *Course Venue: _____

Confirmed By: _____ Signature: _____

Remarks: _____

Note:

Course Prerequisites: All courses have defined prerequisites. Students are responsible for ensuring that they have the necessary course prerequisites in order to gain the most out of the course.

Confirmation of Registration: Upon receiving the completed registration form, S & I will reserve a place and enrolment will be confirmed upon receipt of the course fee.

Cancellation of Registration: Written notice of cancellation made between:

- More than 14 days = 0% of course fee
- 7 – 14 days = 50% of course fee
- Less than 7 days = 100% of course fee

After which, the full course will be billed for no-show or cancellation. Replacement is not allowed.

Payment of Course Fee: The course fee must be paid seven (7) days before course commencement. Cheques should be made payable to "S & I Systems Pte Ltd".

Cancellation of Course: S & reserves the right to amend / postpone courses without prior notice due to any unforeseen circumstances.

Venue: The Oracle Enterprise Manager 10g Grid Control Release 2 class will be held at the S & I Education Centre, 31 Kaki Bukit Road 3, #05-20/23 Techlink, Singapore 417818 (nearest MRT station is Eunos MRT). For other classes, please contact our Education Hotline at 6319 4808 / 6319 4808 for class venue details